



## Vessel Concierge Service

The service is provided monthly or upon request by the Marina Manager Jared Hollis  
Cell: 538-0050 Email: [dockmaster@rhadc.bm](mailto:dockmaster@rhadc.bm)

### Monthly Inspection:

Inspected items:

- Exterior
- Interior
- Batteries
- Bilge pumps
- Sea Cocks
- Motors
- Sanitation
- Safety Equipment

**30ft and Under:** \$80 monthly / or upon request

**Over 30ft to 40ft:** \$100 monthly / or upon request

**Over 40ft:** \$125 monthly / or upon request

A report will be sent out on a monthly basis after the vessel has been inspected for your review.

(Sample report attached outlining inspected items in detail)

Any dock lines that require replacing will be at cost and charge and tried to be replaced like for like.

*Please note that the above services will be billed directly to your Club Account.*

*The services are provided to keep an eye on your boat when you are not able to.*

*The RHADC and Marina Manager accept no liability for any damages and your boat's safety.*

*The above service does not cover storm or hurricane preparations.*

**Member Name:** \_\_\_\_\_

**Boat Length:** \_\_\_\_\_

**Member Number:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_



## Vessel Concierge Service Report

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Berth # \_\_\_\_\_

Boat Name: \_\_\_\_\_

STBD Hours \_\_\_\_\_ PORT Hours \_\_\_\_\_ GEN Hours \_\_\_\_\_

Member Name \_\_\_\_\_

Exterior	Completed	N/A	Comments	Completed	N/A	Comments
Condition of exterior of boat	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
Inspect all dock lines	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
Shorecords staying out of water	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
Inspect shorecords to be clean and free of cuts and gouges	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
<b>Batteries</b>						
Check battery terminals for corrosion	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
Check batteries for voltage with voltmeter at batteries	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
<b>Helm</b>						
Check at all lights at helm including nav lights	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
Check all switches for proper operation and condition	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
<b>Bilge Pumps</b>						
Inspect all bilge pumps	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
Inspect all float switches	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
<b>Sea Cocks Etc..</b>						
Inspect and exercise all sea cocks	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
Inspect all hoses and plumbing connected to sea cocks	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
Inspect sea strainers	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
<b>Motors</b>						
Inspect Racor fuel filters & cleanliness of bowls	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
			Run engines to operating temp	<input type="checkbox"/>	<input type="checkbox"/>	_____
			Shift motors and check operation of transmission	<input type="checkbox"/>	<input type="checkbox"/>	_____
			Check Fuel Level	<input type="checkbox"/>	<input type="checkbox"/>	_____
<b>Interior General</b>						
Run all faucets including exterior shower	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
Check all interior switches	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
<b>Sanitation</b>						
Check status of holding tank	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
<b>Safety Equipment</b>						
Inspect flares (Yearly)	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
Inspect fire equipment	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____

### Notes:

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Inspected by: \_\_\_\_\_